



Mayor  
Ron Holthusen

Councilors  
Leith Hayes  
Gary Hughes  
Bill Kyle  
Jim Ulrich

## Notice

### Park Management Committee Meeting (agenda attached)

The City of Shady Cove Park Management Committee will hold a meeting as follows:

Date: Tuesday, September 6, 2011

Time: 10:00 a.m.

Location: Shady Cove Library  
Community Meeting Room  
22477 Highway 62  
Shady Cove, Oregon 97539

Dated: 09/02/2011  
Posted: 09/02/2011  
Remove from posting: 09/07/2011

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Planning Department at (541) 878-2225. Notification 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting (28 CFR 35.102-35.104 ADA Title II).

*"The City of Shady Cove is an equal opportunity provider."*

22451 Highway 62 ♦ PO Box 1210 ♦ Shady Cove OR 97539 ♦ (541) 878-2225 ♦ FAX: (541) 878-2226  
E-Mail: [info@shadycove.net](mailto:info@shadycove.net) ♦ Web Site: <http://www.shadycove.net>

## Agenda

### Park Management Committee

Jackson County Library Meeting Room  
Shady Cove, OR 97539  
Tuesday, September 6, 2011  
10:00 AM

#### Call to Order

- A. Roll Call
- B. Announcements by Presiding Officer

#### Public Comment

Public may comment on agenda and non-agenda items at this time. Comments will be limited to 3 minutes per individual or 5 minutes if representing a group or organization. If you represent a group, please identify the group and any members of that group who are present.

#### Old Business

- A. Approval of minutes from meeting of August 30, 2011

#### New Business

- A. Review and finalization of the report from the Committee to the City Council.

#### Committee Member Comments

#### Future Agenda Items

#### Public Comment on Agenda Items

Comment is limited to 3 minutes.

#### Adjournment

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# Park Management Committee Committee Meeting Minutes

Tuesday, August 30, 2011

## Call to Order

The Chairperson called the meeting to order at 10:05 am.

### Present

Gary Endicott	<input checked="" type="checkbox"/>
John Burgess	<input checked="" type="checkbox"/>
Roy Eyman	<input type="checkbox"/>
Leith Hayes	<input checked="" type="checkbox"/>
Tom Sanderson	<input checked="" type="checkbox"/>

### Absent

Gary Endicott	<input type="checkbox"/>
John Burgess	<input type="checkbox"/>
Roy Eyman	<input checked="" type="checkbox"/>
Leith Hayes	<input type="checkbox"/>
Tom Sanderson	<input type="checkbox"/>

## Announcements

There were no announcements.

## Public Comment

There were no public comments.

## Old Business

Approval of minutes from June 14, 2011 approved without comment.

## New Business

Gary described the processes and results of a meeting held between himself and Roy Eyman with Jackson County Park personnel. The sole purpose of the meeting was to help clarify the accounting system used by the county in order that the committee could have a clearer picture of revenue and expenses involved in operating The Shady Cove Park.

Committee members were presented with a five year history of Financial Average and Projection showing greater item detail than had been available to the committee in the past. Because the County changed its account reporting system there was discussion and clarification until members were satisfied they understand the new documents.

The second document presented was a five year itemized projection of park operation costs. Some clarification was necessary again owing to the manner in which county accounting had changed. After some discussion all members expressed an understanding of the projection document.

Gary explained he had had contact with Shady Cove Administrator Danise Brakeman in which they reviewed costs in county operation as to costs should the city proceed with park management.

In addition Gary made clear that Edgewater manager Tami Meerten would indeed be interested in the possibility of the Edgewater Inn playing a role in promoting the River House as well as managing the operation in general.

A general discussion regarding present maintenance and repair issues has held. It was concluded that all of this would need to be brought to date, including any FEMA requirements should any transfer of responsibility be made.

There was unanimous agreement that committee members would review the new and existing findings and meet next on Tuesday September 6<sup>th</sup> at 10AM at this location. The purpose of that meeting would be to summarize findings and present options for consideration to the City Council as a whole.

### **Committee Member Comments**

There were no further committee comments.

### **Future Agenda Items**

1. Review of the draft report to the City Council.

### **Public Comment on Agenda Items**

There were two comments from the public which were addressees verbally to the apparent satisfaction of all.

### **Adjournment**

There being no other business before the committee, the Chairman adjourned the meeting at 11:07 am.